



SLT “Chasing Great” Roles & Responsibilities 2018 - 2019

Senior Leadership Team: Sarah Bone (SBO) Amy Stamford (AST) Gillian Rogers (GRO) Tracey Roberts (TRO) Gary Crossley (GCR)

Extended Senior Leadership Team: Fran Westcott (F.WE) David Stamper (DST) Ian Walton (IWA)

<p>Sarah Bone (SBO) Headteacher.</p> <p>Responsible for:</p> <ol style="list-style-type: none"> 1. Strategic Direction 2. School Development 3. Budget 4. Governors 5. Monitoring & Evaluation 6. Training days 7. Staff Appraisal 8. Parental & Community Engagement 	<p>Success of the Headteacher will be measured by:</p> <ul style="list-style-type: none"> • How effectively leaders and managers realise an ambitious vision for the school, have high expectations of students, and secure support from others • The extent to which there have been sustained improvements in outcomes for students, including those for individuals and different groups • How well leaders and managers at all levels drive and secure improvement, ensuring high-quality teaching and learning, develop good behaviour and attendance • How well effectively senior leaders use relevant information about the school’s performance to devise, implement, monitor, and adjust plans and policies • Progress in tackling the areas for improvement identified at the last inspection and the schools success in achieving goals and improving areas of weakness it has identified for itself
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Amy Stamford (AST)	Gary Crossley (GCR)	Gillian Rogers (GRO)	Tracey Roberts (TRO)	Ian Walton (IWA)	David Stamper (DST)	Ben Cooke (BCO)	Fran Westcott (F.WE)
Deputy Head	Assistant Head	Assistant Head	Assistant Head	Associate Asst. Head	Associate Asst. Head	Director	Associate Director
Outcomes for Students	Personal Development, Behaviour, Safety & Welfare	Curriculum & A4L	Data & Timetable	Student Learning & Progress (SENCO)	Community	Sixth Form	Student Services
<p>Raising whole school achievement KS3 - KS5 including the “most able”</p> <p>Maximise standards of student learning through quality assurance of teaching & learning</p> <p>Develop & implement coaching & mentoring packages for teachers</p> <p>Oversee strategic direction of curriculum & assessment provision</p> <p>Monitoring impact & use of Pupil Premium & Catch-Up Premium</p> <p>Quality Nominee</p>	<p>Safeguarding - 2nd DSL</p> <p>Strategic link for Students Personal Development & Welfare</p> <p>Co-ordinate “Headlands Hub”</p> <p>Oversee standards of Student Behaviour & Attendance</p> <p>E-Safety</p> <p>Prevent Agenda</p> <p>Peer Mentoring & Anti-Bullying</p> <p>H & S trips and visits</p> <p>Oversee Yr. 6 into Yr. 7 & Yr. 11 into Yr. 12 Transition Arrangements</p>	<p>Implement & quality assure curriculum design</p> <p>Lead development of A4L and tracking systems across KS3 - KS4</p> <p>Direct Lead Practitioner Coaching & Mentoring Programme for teachers</p> <p>Lead whole school quality assurance systems of teaching</p> <p>Lead whole school CPD for teachers & associate staff</p> <p>Lead ITT / NQT / School Direct programmes</p> <p>Lead Cross-Curricular Literacy and Numeracy (LiNKs Programme)</p>	<p>Oversee the implementation of whole school timetable</p> <p>Lead management of student data</p> <p>Lead whole school student target setting & monitoring</p> <p>Lead whole school Student Academic Reporting</p> <p>Co-ordinating whole school intervention programme including PP & SEN</p> <p>Lead Examination Team, including implementation of Revision Programme and whole school summer exam series</p>	<p>Lead whole school provision for students with SEN</p> <p>Lead deployment and intervention work of Learning Tutors</p> <p>Work with TRO to set challenging targets for raising achievement among students with SEN</p> <p>Co-ordinate systems for screening students at “point of entry” identifying, assessing and reviewing Access Arrangements for SEN students</p> <p>Co-ordinate / attend / write EHCP’s</p> <p>Ensure the school SEN Register is up to date and monitored</p>	<p>Whole school IAG, SMSC & PSHE provision, Inc. “British Values”</p> <p>Careers Advice</p> <p>Overseeing Tutor Time provision, Inc. quality of provision.</p> <p>Marketing Headlands School</p> <p>Developing links with local businesses, University and community partners</p> <p>Co-ordinating Year 10 Work Experience</p> <p>Co-Ordinate School Events including Open Evenings & Celebration Evenings</p> <p>Oversee Extra-Curricular Provision</p>	<p>Overseeing Post 16 students Personal Development & Welfare</p> <p>Pastoral Link for “The Shores” partnership</p> <p>Co-Ordinating the 16 - 19 Bursary Fund</p> <p>Overseeing the UCAS process</p> <p>Co-ordinating Yr. 12 Work Experience</p> <p>Co-ordinating Yr. 8, 10 & 11 Taster Days & Events</p> <p>Co-ordinating 6th Form Transition</p> <p>College Links</p>	<p>Safeguarding - DSL</p> <p>Overseeing Yrs. 7 - 11 Personal Development & Welfare</p> <p>Co-ordinating Primary School Transition Programme</p> <p>Co-Ordinating Parents Evenings, including Parental Questionnaires & Front of House.</p> <p>Co-ordinating Heads of Year Team and Student Support Services staff</p>