



Headlands Sixth Form Year 13 Tutor Activities.

MONDAYs - Inter Tutor Knockout Quiz

TUESDAY - Contemporary News Items

WEDNESDAY - UCAS application/Progression routes

THURSDAY - Skills base

FRIDAY - 1 week Assembly 1 week Societies for students and Tutor meeting for Tutors

IAG periods will be spent in Tutor Room unless other planned presentation is taking place - further details about these will be provided each week by email and in staff Bulletin

SESSION WB	SKILL	RATIONALE	ACTIVITY	WORKSHEET/ POWER POINT
Session 1	Reflection Evaluation of own performance	Reviewing exam results and looking at career aspirations and progression routes.	UCAS course searches- minimum grade entries for a range of courses at universities (on-going research for next 2 weeks)	Yes
Session 2	Target setting	All students need to be aware of what they are aiming for. They should be realistic but aspiring to be the best they can be.	<ul style="list-style-type: none"> • Complete the ALPS target setting sheets. • They should then discuss with subject teachers. • These are the targets they will be tracked against. 	ALPS sheets
Session 3	Organisation Folder Checks	Too many students do not keep well organised folders.	<ul style="list-style-type: none"> • Discuss the various methods for keeping notes/information. • Discuss the need for well organised notes/files. 	Yes

			<ul style="list-style-type: none"> Go through list of equipment. Inform students that folders will be checked regularly. 	
Session 4	Personal statement writing	Students need to write a personal statement that links their A Level learning closely to the course they are applying to at University and includes reference to their work experience and other skills and experiences.	<ul style="list-style-type: none"> Complete personal statement Shortlist courses that they intend to apply for Oxbridge, Vet/Med/Dentist applicants need to have their personal statement finished by the end of September so the reference can be completed and application sent by 15th October. 	Yes
Session 5	Personal statement writing	Students will need one to one feedback and support to write the best personal statement they can.	<ul style="list-style-type: none"> One to one tutorials, advice and guidance. 	Yes
Session 6	Personal statement writing	As above	As above	
Session 7	As above/Oxbridge/Med/Vet/Dentist applications need to be completed this week.	As above	As above	Yes
Session 8	Completing UCAS applications	Students need to complete their applications early so they start to get offers and can plan a longer term strategy for achieving grades.	As above	
Session 9	Communication - Presentations	Interviews for jobs and universities often include some form of presentation as do assessments at university. These will continue up to Christmas.	<ul style="list-style-type: none"> Discuss what makes a good presentation for them as recipient. Discuss voice and body language. Students to prepare presentations on chosen topics individually or in groups to present to the rest of the group (maximum 15 minutes). ✓ Scientific Discoveries ✓ What is science? (Theory, hypothesis, experiment etc.) ✓ The role of the local government ✓ How does central government work? ✓ What happens in elections? 	Yes Yes - see list of ideas (left)

			<ul style="list-style-type: none"> ✓ Energy production ✓ Global warming and greenhouse gases ✓ Health, fitness, life expectancy, medical developments ✓ Food production ✓ World population ✓ Health care ✓ Pollution and the environment ✓ Transport ✓ Media and communication (social media, books, tablets, Wikipedia etc.) ✓ Roles of the press ✓ Fact and fiction ✓ Arts - the purpose of (film, drama, TV, poetry, novels, painting, architecture, music, sculpture) ✓ What is art? ✓ Ethics, morality and religion ✓ The prison service ✓ The legal system ✓ What is society? ✓ What is community? ✓ Cities, towns and villages 	
Session 10	Review UCAS and other applications	Ideally should be sent by now.	One to one guidance on application process.	
Session 11	Revision	Links to the need for organisation throughout the course not just during	<ul style="list-style-type: none"> • Discuss techniques used at AS/YEAR 12 did they work? • Discuss methods of revision that will help them retain 	Yes

		final days before exams.	and recall information.	
Session 12	Well-being and stress	They need to know who to go to for help and speak up sooner rather than later if they encounter problems.	<ul style="list-style-type: none"> • Discuss healthy eating, exercise and the need for some relaxation. • Part-time jobs and the need to not over commit themselves. • What is stress? • How can we avoid getting stressed about school work? 	Yes
Session 13	Academic progress tutorials	To discuss current progress, A2L and attendance and review the formative comments made by subject teachers. Follow-up any issues with parents or staff as necessary. Accurate records to be kept of discussion and passed to Claire or Katie for scanning.	One to one tutorial with form tutor.	Yes All data and copies of comments for each student provided. Pro-forma provided.
Session 14	Academic progress tutorials	As above	As above	
Session 15	Life Skills	To consider what it means to be a good citizen in terms of their school, local and wider community.	<ul style="list-style-type: none"> • What contribution are you making to your Sixth Form, your School? • What contribution are you making to your local community? • How can you make a difference to the wider community? 	
Session 16	Folder checks	Checking students organisation of notes is organised for revision purposes	<ul style="list-style-type: none"> • One to one with tutor - refer issues to subject teachers • Students showing each other their folders and identifying good practice and areas for development. 	Yes - checklist provided with section for feedback
Session 17	Folder checks	Checking students organisation of notes is organised for revision purposes	One to one with tutor - refer issues to subject teachers	
Session 18	Revision for PPEs	Students need to have a revision timetable written-up and checked by tutor	<ul style="list-style-type: none"> • Produce timetable that covers all subjects in any format the student prefers. 	Yes
Session 19	Revision for PPEs	Students need to have a revision timetable written-up and checked by their tutor.	As above	
Session 20	Academic progress tutorials	To discuss current progress, A2L and attendance and review the formative	One to one tutorial with form tutor.	Yes All data and

		comments made by subject teachers. Follow-up any issues with parents or staff as necessary. Accurate records to be kept of discussion and passed to Claire or Katie for scanning.		copies of comments for each student provided. Proforma provided.
Session 21	Academic progress tutorials	As above	As above.	
Session 22	Re-visit target grades	Students need to be fully aware of what skills and knowledge they need to demonstrate in each subject to meet or exceed their target grades.	Student review booklet used for students to focus on their learning behaviour and what specific things they need to perform well in the exam or improve their coursework. List of 3 things they need to improve.	Yes
Session 23	Careers	Students need to regularly re-visit their career aspirations and consider their potential grades and future progression routes.	<ul style="list-style-type: none"> • Careers/progression routes sheet provided by careers manager. • Interviews arranged with Careers Manager if needed. • Explore websites for careers and progression routes information. Advice and guidance. 	Yes
Session 24	Choosing firm and insurance offers	Students will need guidance on which offers to accept and make sure they have an insurance back-up they are happy with.	<ul style="list-style-type: none"> • Firm and Insurance acceptances • Clearing process • UCAS Extra process 	Yes On UCAS website along with supporting videos
Session 25	Skills for learning - wider reading	University lecturers often say that A Level students lack reading skills, particularly when dealing with long texts.	<ul style="list-style-type: none"> • Discuss why we are reading something - purpose. • Activity to break down an extended piece of written material. • How do we express an opinion? • How do you present an argument with evidence? 	Yes
Session 26	Student money matters	Students need a current understanding of the cost of studying at University, what money is available and how they will re-pay loans.	<ul style="list-style-type: none"> • Student loans facts and fiction • Scholarships, bursaries and other free money 	Yes
Session 27	E-Safety	Students spend much of their time on the internet on social media sites but are they using them safely and securely to protect themselves and their personal information?	Debate current issues with E-Safety in relation to; <ul style="list-style-type: none"> • Protecting personal details • Issues with future employment 	
Session 28	Safe driving	Many students are new drivers, learner drivers or intend to start driving in the next 12 months. They are amongst a	<ul style="list-style-type: none"> • Consider the facts - number of young people injured or killed in road accidents • Discuss issues such as peer pressure and risk taking. 	Yes

		very high risk age category for having an accident. We need to raise awareness of potential risks.		
Session 29	Academic progress tutorials	To discuss current progress, A2L and attendance and review the formative comments made by subject teachers. Follow-up any issues with parents or staff as necessary. Accurate records to be kept of discussion and passed to Claire or Katie for scanning.	One to one tutorial with form tutor.	Yes All data and copies of comments for each student provided. Proforma provided.
Session 30	Revision skills	Students will need support and encouragement to develop effective methods for retaining and being able to re-call information.	Explore different methods of revision Do not underestimate the humble pen and paper and practice writing for 2 or 3 hours - legibly!	Yes
	Revision skills	As above	As above	Yes